

**MINUTES OF MEETING
FOREST CREEK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Forest Creek Community Development District was held on Thursday, January 4, 2024, at 1:00 p.m. at the Forest Creek Clubhouse, 11685 Old Florida Lane, Parrish, FL 34219.

Present and constituting a quorum were:

Joe DeWitt
Walter Wolf
Todd Kuehn
Michael O'Hair

Chairperson
Vice Chairperson
Assistant Secretary
Assistant Secretary

Also present were:

Andy Mendenhall
Michelle Reiss
Charles Dreager
Residents

District Manager
District Counsel (via phone)
Yellowstone Landscape

The following is a summary of the discussions and actions taken at the Forest Creek CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

- Mr. Mendenhall called the meeting to order, and a quorum was established.

SECOND ORDER OF BUSINESS

Opening Prayer

- Mr. Kuehn opened the meeting with a prayer.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

- A resident addressed issues with open houses and gate backups.

FOURTH ORDER OF BUSINESS

Approval of Consent Agenda Items

- A. **Consideration of the Minutes of the Board of Supervisor Meeting held December 7, 2023**
- B. **Consideration of Financial Report for November 2023**

Mr. Wolf MOVED to approve the consent agenda as amended and Mr. O'Hair seconded the motion.

- Mr. Wolf addressed items miscoded in the financials noting some have been fixed.
- Mr. Mendenhall addressed the unassigned fund balance and operating reserves.
- On page seven Dennis Angold should be Egle.
- The use of Teams versus Zoom for future meetings.

On VOICE vote, with all in favor, the motion was approved as amended.

**** New Business**

- Mr. Wolf noted he spoke with Mr. Johnson regarding the handyman building a golf cart shed with storage. The answer is it is a lot cheaper to buy a prefab building. Ask Mr. Johnson to start looking at prefab buildings.
- Mr. Wolf addressed the replenishment of holiday trees, decorations and lights noting there was also a question of storage which would cost about \$700 per year for a climate-controlled storage unit. The cost benefit of storing was discussed.
 - Mr. DeWitt noted they can inventory what they currently have in storage and anything they think might need climate control they can shift between clubhouse storage room and a potential cart shed with storage

FIFTH ORDER OF BUSINESS

Staff Report

A. Aquatic Services Report

- Mr. Mendenhall noted he did send an invite to Ms. Rocque and Mr. Hartwig. There is no update on the carp issue/concern.
 - Mr. DeWitt noted Mr. Johnson also reached out to them and they have a meeting setup with SWFWMD the week of January 20th.
 - Mr. Wolf noted the question to Mr. Chang was if SWFWMD has asked for mitigation considerations anywhere else.
 - Mr. Mendenhall noted he had never heard this before; it is a unique circumstance.
- Mr. DeWitt noted Pond 3 did show algae in the first couple of days of December. It was sprayed for algae and submerged vegetation on December 20th and has responded well.

B. Landscape Services Report

i. Field Inspection Reports

- Mr. Mendenhall reported Mr. Crawford has been promoted and will be managing all of the field operations out of the Tampa office. The gentleman who did the report this month is Gary Schwartz.
- Mr. Wolf noted the report assigns the minimal Jasmine plants in the bed to the Board. Does he want the Board to make a decision on it?
 - Mr. Mendenhall will follow-up on this item.
- Mr. Kuehn noted there is a plant labeled as a Cardboard plant noting he has never heard of this.
- There is a pond labeled as 8, Mr. DeWitt noted it is Pond 7.
- Mr. DeWitt addressed the entrance at 301 on the right noting they will need to get proposals for replacement plants for the Spring.

C. District Counsel

- Ms. Reiss noted she had nothing to report other than Mr. Wolf is still working on the District Facilities & Common Area Rules & Policies update.
 - Mr. Wolf asked the Board if they have any other comments. Hearing none, he will send her the word document for review. He noted both notices have published.
- Mr. DeWitt thanked Ms. Reiss for all her efforts on their behalf.

D. District Engineer

- Mr. Mendenhall reported on the email from Mr. Chang noting dredging had started today and should go one for about two weeks.

E. Operations Manager

i. Operations Report

- Mr. Mendenhall inquired if there were any questions on the report.
- Mr. DeWitt reported the Medjool was taken down and stump ground, Charles Sweetser completed his tasks in the clubhouse side yard on the 12th, and Mr. Johnson has ordered another barrier arm since they were reimbursed by Spectrum for the one damaged.

ii. Proposals

a. Yellowstone – Clubhouse Sod & Root Trimming - \$2,175

Mr. Wolf MOVED to approve the Yellowstone proposal #375267 for Clubhouse sod & root trimming in the amount of \$2,175 and Mr. O’Hair seconded the motion.

- To be coded to Reserves.

On VOICE vote, with all in favor, the motion was approved as amended to fund from reserves.

b. American Pride Golf Cart Services LLC – Cart Battery - \$1,587.32

Mr. Wolf MOVED to approve the American Pride Golf Cart Services LLC proposal #38943 for new batteries, cables, and pickup/dropoff in the amount of \$1,587.32 and Mr. DeWitt seconded the motion.

- Mr. Wolf noted there is \$2,000 in the budget for the golf cart.

On VOICE vote, with all in favor, the motion was approved.

F. District Manager

- Mr. Mendenhall reported he received an email from Ms. Rocque regarding SWFWMD noting she waiting to hear back from SWFWMD to schedule a permit modification meeting.
- Mr. Mendenhall reported he received an email from Mr. Ettore related to the FEMA submittal noting FEMA denied all the claims which was a total of \$38,302.50. The rationale was the District is not open to the public. There is an appeal process that they can go through. Mr. Ettore is recommending getting more detail from both Yellowstone and Alan’s invoices.
 - Mr. Wolf noted that by the Manatee County Ordinance that created the district, the public does have access to all facilities & roads built with the bonds since the bonds were public bonds.
 - Mr. Wolf addressed \$34,000 is actual recovery from trees and such.
 - Mr. O’Hair inquired what Mr. Ettore’s charges have been so far.
 - Mr. DeWitt noted it is \$7,375 to date.
 - The consensus of the Board is to move forward being cognizant of the cost and given the creation ordinance.

- Mr. Kuehn reported the large dog park ground is a mess of mud and dirt.
 - Mr. DeWitt noted the issues are the irrigation and the amount of sunlight there.
 - Seeding and sodding were discussed.
- Mr. DeWitt noting as they take down the holiday decorations, they will inventory to see what they need. There are some wreaths on the outside gates that need replaced. He noted he does not think they need to put a tree on the pier in the future.
 - A resident noted he has four or five strings of lights he would like to donate.
 - Mr. DeWitt noted he can bring them to Mr. Johnson at the clubhouse.
- Mr. O’Hair noted he is staying on top of the pepper trees, but nothing is going on until they get a County review and he is not expecting to hear anything until the end of February.

SEVENTH ORDER OF BUSINESS

Adjournment

There being no further business to come before the Board,

On MOTION by Mr. O’Hair seconded by Mr. Wolf, with all in favor, the meeting was adjourned.



Chairman / Vice Chairman